

COVID-19 Risk Assessment

We have made a few changes to the Gallery to comply with the government's guidance on managing the risk of COVID-19. We have carried out risk assessments for our employees and visitors, which we will review if any changes are made to the advice.

We have introduced the following measures to help us put your safety, and the safety of our staff, first:

If any staff become unwell with a new, continuous cough or a high temperature, they will be sent home and advised to follow the stay-at-home guidance.

Managers will monitor their staff to look out for any signs and symptoms of COVID-19. Staff are also encouraged to report any problems or concerns.

New Government legislation requires we collect contact details for all visitors using either the NHS Test & Trace App on entry or by providing contact details direct to the Gallery.

Hand sanitisers will be situated around the Gallery at regular intervals.

Staff and visitors will be reminded to wash their hands or use the hand sanitiser regularly.

Face coverings must be worn in the Gallery.

All visits must be booked online and in advance.

Visitors will still be able to shop and buy products onsite, however we can only accept card payments and contactless is preferred.

Visitors must have printed their tickets at home or have tickets ready for scanning on their phone.

Visits are organised in hourly time slots, and with a limited capacity to help us manage the number of people in the Gallery.

Staff and visitors are asked to maintain the 2m social distancing policy.

There will be queue systems in place with 2m markers.

We have created a separate entrance and exit and introduced three one-way art routes to guide visitors through the Gallery. Visitors can choose which journey through art their visit will take.

Perspex guards have been installed at all desks

Personal protective equipment (PPE) has been introduced for all our public facing staff, including face masks, gloves, and eye protection.

There are additional hand sanitisers at the entrance, exit, toilets, and lifts.

A table service option in the Espresso Café has been introduced.

For the comfort and safety of our visitors, we will operate a queuing system for our regularly cleaned toilet facilities.

We are deep cleaning the toilets more regularly.

NHS/Government guidance signs and posters are displayed in all outlets.

Disposable paper towels will be provided in all toilets.

There will be additional bins for public waste disposal.

Public, shared items such as benches will be cleaned regularly.