

Standing Order Mandate

Make an annual / monthly donation form

Instruction for the bank manager

Name of Bank: _____

Branch Address: _____

City: _____ Postcode: _____

Please Pay: Coutts & Co. St Martin's Office, 440 Strand, London. WC2R 0QS
The National Gallery. Sort Code-18-00-02 Account Number-02417960

The Sum of: (in words) _____ Pounds

(in figures) £ _____

On the _____ (Day), _____ (Month), _____ (Year)

and thereafter monthly annually until further notice and debit my account accordingly.

Should you wish to amend or cancel this standing order you can do so at any time by contacting your bank.

Name of account holder to be debited: _____

Account Number: _____

Sort Code: _____

Signature: _____ Date: _____

An unrestricted gift is always the most helpful; if you would like to support a particular area of our work please contact us on 0207 747 5818.

Your details

Title: _____ First name: _____ Surname: _____

Home Address: _____

_____ Postcode: _____

Email: _____ Daytime Phone: _____

We would like to keep you up to date with information about the Gallery's latest exhibitions, events, news and more. Please indicate your preferences:
I am happy to be contacted by Email and post Email Post I do not wish to receive future communications from the National Gallery
Please see our full Data Protection statement on the reverse.

Gift Aid Declaration:

If you are a UK taxpayer you can boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid can be reclaimed by us from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

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In order to Gift Aid your donation you must tick one or both of the boxes below:

I want to Gift Aid my donation of £ _____ to the National Gallery

I also want to Gift Aid any donations I make in the future or have made in the past 4 years to the National Gallery

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: _____ Date: _____

Please notify us if you: • Want to cancel this declaration • Change your name or home address • No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please return this form in an envelope addressed to: FREEPOST RTLK-HERE-JSKB, Miss Aimée Hooper, The Development Office, London WC2N 5DN

The National Gallery is an exempt charity in accordance with the Charities Act 1993 and does not require a registered charity number.

Data Protection

How we use your information

The National Gallery is committed to protecting your privacy. All personal data provided will be stored securely by the National Gallery, and will only be used by the National Gallery and the National Gallery Company to keep you up to date with news, exhibitions, events and special offers if you have opted in. Data may be used for internal research/statistical purposes. It will not be passed to any third parties. You may opt out of receiving information about our services, future events and developments by selecting the relevant option on our website or by sending us an email at information@ng-london.org.uk

Security of your information

All of the information you give us is private and secure. We do not currently sell or rent information, and would not do so without asking you first. Under the UK Data Protection Act 1998, we follow strict security procedures in the storage and disclosure of information which you have given us to prevent unauthorised access. Our security procedures mean that we may occasionally request proof of identity before we are able to disclose sensitive information to you. We will only disclose personal information to business partners, government bodies and law enforcement agencies and suppliers we engage to process data on our behalf.