

Standard Facilities and Security Supplement
Wall Construction, Hanging Method and Display Cases
Confidential

This form will enable The National Gallery to assess the practicalities in making loans. It is intended to help identify potential problems and reach agreement on how these can be resolved.

It should therefore be completed and returned as quickly as possible.

The information provided in these forms is confidential and will be used by The National Gallery only for the purpose of evaluating facilities for loan requests. This form will be securely stored and will not be distributed without the prior consent of the borrower.

1. CONSTRUCTION OF WALLS, WALL CLADDING OR SCREENS	
Please describe the nature and construction of the walls on which you propose to hang our loans. Please note that we require that our loans our hung on walls clad with a minimum of 18mm wood.	
A. Please give an indication of where the National Gallery loan(s) may be hung? i.e. Gallery number / exhibition space / floor / building.	
B. Are the walls permanent or temporary? Permanent walls answer to 1C Temporary walls answer 1D For other types of walls answer 1E	
C. Please describe the construction of your permanent wall/s. Please ensure you describe/detail the structure of the wall, materials and dimensions.	
D. Please describe the construction of your temporary walls / screens and also how they are stabilised and secured? Please ensure you describe/detail the structure of the wall, materials and dimensions and how they are secured to the floor and/or wall and/or ceiling or other support?	

E. If you use another type of wall please describe the construction of the wall:

Please ensure you describe/detail the structure of the wall, materials and dimensions and, where, applicable, how they are stabilised and secured.

F. For all types of walls please describe how the walls are clad?

i.e. the surface material into which you screw fixings such as wood, brick, plasterboard etc?

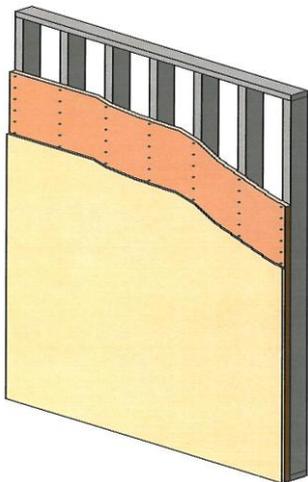
G. What is the depth of the cladding in millimetres?

H. Is there any other type of wall covering?

i.e. silk / fabric / wallpaper

I. Can you make holes in the walls so that pictures can be secured against the wall?

J. Please include a technical drawing showing the construction of the walls or screens:



HANGING METHOD

National Gallery works usually have permanent inserts in the back of their frames onto which we can attach a variety of hanging systems. With the information you supply, we should be able to adapt this system to suit both your and our requirements.

How do you hang small pictures?

How do you hang large pictures?

Please include a drawing of your usual hanging method and fixings:

VITRINES / DISPLAY CASES

Please also let us know as soon as possible if you intend to display our painting/s in a display case or vitrine of any kind.

What type of display case do you propose to use?

Vitrine
Clima case
Shadow box
Other:

Please describe the construction and technical specification of the case; detailing the materials used and all dimensions.

How is the case stabilised and secured?

How would the painting/s be fitted into the case?

Please include a full technical drawing

The wall construction, hanging method and design of display cases must be approved, in advance, by the National Gallery Registrar. Please return this form as soon as possible.

BORROWER
Signed: Print name: Title: Institution: Date: